

TAMWORTH REGIONAL COUNCIL

ANNEXURES for ORDINARY COUNCIL AGENDA

23 AUGUST 2022

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Urban Street Tree Management Plan – Advisory Group

A Committee of the Tamworth Regional Council
PO Box 555, Tamworth 2340

Contact Information

Chairperson: Councillor Helen Tickle

Minute Secretary: Hugh Leckie
Ph: 6767 5032

Minutes

Monday 11 July 2022

4.00pm Lands Building, Nemingha Room

Chair: Councillor Helen Tickle

In Attendance: Councillor Marc Sutherland, Dan McArdle, Robert Chandler, Greig Meyer, Pam McCann, Sue Wood, Hugh Leckie (Horticulture & Arboriculture Specialist), Gina Vereker (Director, Liveable Communities), Anton Logan (Operations Manager, Sports & Recreation)

Visitors: nil

Apologies: Aiden McGregor, David McKinnon, Kerry Lowe, Paul Kelly (Manager, Sports & Recreation), Councillor Mark Rodda

- 1) Welcome
- 2) Apologies received
 - Moved by Greig Meyer and seconded Robert Chandler
- 3) Minutes from 9 May 2022 be adopted as a true and accurate record
 - Moved by Greig Meyer and seconded Robert Chandler
- 4) Business Arising

No.	Item	Action	Responsibility	Status
I.	Tree Maintenance Video.	<ul style="list-style-type: none"> • Develop a tree maintenance instructional video. 	Hugh Leckie	WIP
II.	CBD Tree Planting	<ul style="list-style-type: none"> • Produce accurate plan and costs for tree planting. <p>Update</p> <ul style="list-style-type: none"> • LRCI Round 3 has an allocation of funding to start the CBD tree planting. 	Paul Kelly	WIP
III.	Funding Opportunities for CBD Tree Planting	<ul style="list-style-type: none"> • Investigate whether accessing funds from the carpark fund is possible. <p>Outcome</p> <ul style="list-style-type: none"> • The Carpark Fund is for off street parking so it can cover trees/landscaping in off street carparks. 	Paul Kelly	Complete
IV.	Tree Planting distance requirements from Transport for NSW	<ul style="list-style-type: none"> • Email forwarded to Transport for NSW (TfNSW) asking if there is a minimum distance new trees can be planted from a main road. <p>Outcome</p> <ul style="list-style-type: none"> • TfNSW do not have a specified distance as they only control to 1.5m from the fog line. • Council have proposed a distance of 10m from the fog line. 	Paul Kelly	Complete

- *Director, Liveable Communities* provided an update regarding new Development tree planting where the feedback from Developers was that of supportive of the proposed changes. A Council Report is to be written and submitted at a future date to formalise the new process.
 - **Action.** The *Director, Liveable Communities* to submit a Council Report to formalise the tree planting in new developments.
- 5) Greening Strategy Update
- Greening Strategy 2022 Update
 - i) Autumn
 - A total of 780 new trees were planted.
 - ii) Winter
 - The Advisory Group was asked if they wished to assist with another Tree Planting during winter. The site would be Scott Road, Tamworth.
 - The Advisory Group Members agreed with Scott Road and a planting date of 30 July 2022.
 - The species chosen was the Pin Oak – red variety.
 - Sports & Recreation to organize the plants, materials and the marking of tree holes.
 - Additional 25 English Oak trees have been purchased to plant in King George V Avenue and the secondary avenue.
 - iii) Spring
 - Planning for the Spring planting has begun and the Advisory Group was asked if there were any additional plantings which are a priority.
 - The footpath area at the Country Music Museum and Hungry Jacks was raised and Spotted Gums was selected as the species to be used.
 - A tree planting at the Centenary Park (Youthie) was raised which the Youth Leadership Group could plant and maintain. Cllr Mark Sutherland to liaise with the Manager, Sports & Recreation about timing.
 - **Action.** The *Manager, Sports & Recreation* to add these 2 plantings to the Spring 2022 planting schedule.
 - Greening Strategy 2023
 - The Advisory Group was asked if there were any further additions to be made to the draft 2023 Greening Strategy.
 - The replacement of the flowering Eucalypts in Marius at the Murray Street roundabout was raised. It was decided that future replacements should be Cadagi's to match the rest of Marius Street's center median planting.
 - The center median in Duri Road between Mahony Avenue and Kent Street was raised.
 - Discussion ensued regarding the width and the overhead powerlines.
 - **Action.** The *Manager, Sports & Recreation* is to bring a design to the next meeting for this median strip.
 - It was raised that there is a great opportunity in the Hills Plains area to plant trees in the drainage reserves. These reserves are quite wide and have no trees in them.
 - **Action.** The *Manager, Sports & Recreation* to look into the feasibility of undertaking plantings in these reserves.
- 6) Annual Budget Allocation for Greening Strategy
- Discussion took place around the fact that there is no current budget allocation for the annual Greening Strategies which have been an action from the Advisory Group.
 - An estimate for the 2022 Winter, Spring and the 2023 Autumn Greening Strategies was calculated at approx. \$20,000 for the purchase of trees, tree guards, stakes, fabric mats and fertilizer along with the cost of hiring machinery to undertake the plantings.
 - **Motion**
 - i) Recommendation that Council allocate an annual budget of \$20,000 for the annual Greening Strategies for the purchase of trees, tree guards, stakes, fabric mats and fertilizer tablets along with the hire of machinery to prepare the tree planting holes.
 - ii) This was moved by Robert Chandler and seconded by Sue Wood.
 - **Action.** The *Manager, Sports and Recreation* to track future costs relating to the planting and maintenance of the Greening Strategies to allow for accurate budget allocations into the future.
- 7) Essential Energy MOU for the Management of Trees
- Council has now received a copy of the MOU and is assessing the document to see how this will affect Council now and into the future.
 - The MOU does set out some good points which will make communication between Essential Energy, Council and Essential Energy's vegetation contractor improve. The ability of gaining funding for the replacement of unsuitable trees below powerlines. The frequency of pruning and the assistance with tree removals adjacent to powerlines which are identified by Council staff.
 - Further internal discussion is to take place around this MOU.

8) General Business

- The Advisory Group asked if the *Sports & Recreation* staff are approving the new development street tree plantings.
 - i) All new developments must meet the Engineering Guidelines for New Development and all Developers are provide with the current Street Tree Species List.
- It was raised that the new shared footpaths being installed do not allow for street trees to be planted.
- In the round 3 of LRCI funding an allocation for new trees is listed for Bicentennial Park and members were asked if they could see any priority locations within the park?
 - i) The new River Walk area was identified.
 - ii) Could an eco-area around the existing ponds be created using native grasses?
 - iii) Can trees be placed in the carpark adjacent to the BP on Bridge Street.
- Forest Road Landfill was raised regarding the mound inside the fence and whether Council could clean this up and plant more trees and shrubs to screen the facility?
- It was suggested that once Peter Heemskerk retires from his Nursery business he may be interested in joining the Advisory Group

There being no further business, meeting concluded at 5.30pm.

- 9) **PLEASE NOTE NEXT MEETING:** Monday 12 September 2022 at 4.00pm at Lands Building, Nemingha Room, Fitzroy Street, Tamworth.

Manilla Showground	Manilla	Plant	Eucalyptus coolabah Eucalyptus moluccana	/	Spring 2023	80
Scott Road	Tamworth	Plant	Eucalyptus sideroxylon	Bridge to end of existing Eucalypts	Spring 2023	16
Skate Park	Tamworth	Plant	Grevillea robusta	Behind café heading towards the roundabout	Spring 2023	3
					Total Trees	459

DRAFT

July 2022 - Monthly Budget Variations

Description	Reason	Budget Type	Budget Variation	Revenue	Reserves	Grants Contributions	Loans
Economic & Destination Development							
Administration	Budget Trsfer	Op Exp R	(20,000)	(20,000)	0	0	0
Visitor Guide	Exp Increase	Op Exp R	60,000	60,000	0	0	0
Visitor Guide Income	Advertising Inc	Op Inc R	(40,000)	(40,000)	0	0	0
Sub Total			0	0	0	0	0
Entertainment Venues							
Performing Art - Feasibility Study	Exp Increase	Op Exp NR	15,000	0	15,000	0	0
Sub Total			15,000	0	15,000	0	0
Events							
Australia Day Concert Grant ¹	Return Unspent	Op Inc NR	24,000	0	0	24,000	0
Sub Total			24,000	0	0	24,000	0
<small>¹ Event cancelled due to covid funds returned</small>							
Business Systems & Solutions							
Microsoft 365 Transition	New Project	Cap Exp	93,000	0	93,000	0	0
Tech One - Software as a Service	Lic Cost Increase	Op Exp R	34,821	34,821	0	0	0
Sub Total			127,821	34,821	93,000	0	0
AELC Precinct							
Highbay lighting replacement	New Project	Cap Exp	19,809	0	19,809	0	0
Sub Total			19,809	0	19,809	0	0
Directorate Management - Strategy & Performance							
Carens Allowance	Exp Increase	Op Exp R	3,000	3,000	0	0	0
Sub Total			3,000	3,000	0	0	0

July 2022 - Monthly Budget Variations

Description	Reason	Budget Type	Budget Variation	Revenue	Reserves	Grants Contributions	Loans
Plant, Fleet & Buildings							
Refurbish - Parry Building	Asbestos RWH	Cap Exp	242,386	242,386	0	0	0
Water Cont - Parry Refurb	Asbestos RWH	Cap Exp	(121,193)	(121,193)	0	0	0
Sewer Cont Parry Refurb	Asbestos RWH	Cap Exp	(121,193)	(121,193)	0	0	0
Sub Total			0	0	0	0	0
Infrastructure & Projects							
NSWRFS Contribution	Exp Increase	Op Exp R	232,734	(40,431)	0	273,165	0
NSW Fire Brigade Contribution	Exp Increase	Op Exp R	40,895	(7,104)	0	47,999	0
NSW SES Contribution	Exp Increase	Op Exp R	74,035	(12,861)	0	86,896	0
Emergency Services Levy - Inc	ESL Grant	Op Inc NR	(408,060)	0	0	(408,060)	0
Taminda Ring Road (Jewry Street) Ext'd Incomplete works	Cap Exp	Cap Exp	(650,000)	0	0	(65,000)	0
Taminda Ring Road (Jewry Street) Ext'd Incomplete works	Cap Inc NR	Cap Inc NR	585,000	0	0	585,000	0
Accessible Transport Hub - Bicentennial Park	New Grant Proj	New Grant Proj	252,150	0	0	252,150	0
Accessible Transport Hub - Bicentennial Park	Bal Grant Income	Bal Grant Income	(75,645)	0	0	(75,645)	0
Sub Total			51,109	(60,396)	(65,000)	176,505	0
Waste Management							
TRC Organics Collection	Grant Exp	Cap Exp	150,600	0	0	150,600	0
TRC Organics Collection	Grant Inc	Cap Inc NR	(150,600)	0	0	(150,600)	0
Sub Total			0	0	0	0	0
Water & Wastewater							
Sewer Parry Refurbishment	Asbestos RWH	Op Exp NR	121,193	121,193	0	0	0
Water Parry Refurbishment	Asbestos RWH	Op Exp NR	121,193	121,193	0	0	0
Sub Total			242,386	242,386	0	0	0
Grand Total			483,125	219,811	62,809	200,505	0

Investment	Rating	Amount invested as at 31/07/2022 (\$)	% of Total Investments	Maximum Percentage per institution or credit rating classification	% Excess investment per institution	Value of investments with less than 12 months to maturity (\$)	Value of investments maturing in one to five years (\$)
ANZ	A-1+ Short	0.00	0	100.00	0.00%	0.00	
CBA	A-1+ Short	9,000,000.00	4.56%	100.00	0.00%	9,000,000.00	
NAB	A-1+ Short	39,034,470.13	19.76%	100.00	0.00%	39,034,470.13	
St George	A-1+ Short	0.00	0.00%	100.00	0.00%	0.00	
T Corp	A-1+ Short	0.00	0.00%	100.00	0.00%	0.00	
Westpac	A-1+ Short	40,508,255.06	20.51%	100.00	0.00%	40,508,255.06	
Suncorp	A-1+ Short	5,000,000.00	2.53%	100.00	0.00%	5,000,000.00	
Sub Total A-1+ Short		\$ 93,542,725.19	47.35%			\$ 93,542,725.19	\$ -
BOQ	A-2 Short	11,000,000.00	5.57%	20.00	0.00%	11,000,000.00	
Sub Total A-2 Short		\$ 11,000,000.00	5.57%			\$ 11,000,000.00	\$ -
GBA	AA- Long	45,000,000.00	22.78%	100.00	0.00%	45,000,000.00	
NAB	AA- Long	14,000,000.00	7.09%	100.00	0.00%	14,000,000.00	
Westpac	AA- Long	22,000,000.00	11.14%	100.00	0.00%	9,000,000.00	13,000,000.00
St George	AA- Long	4,000,000.00	2.02%	100.00	0.00%	4,000,000.00	
Sub Total AA- Long		\$ 85,000,000.00	43.03%			\$ 72,000,000.00	\$ 13,000,000.00
BOQ	BBB+ Long	8,000,000.00	4.05%	10.00	0.00%	8,000,000.00	0.00
Sub Total BBB+ Long		\$ 8,000,000.00	4.05%			\$ 8,000,000.00	\$ -
Total of all Investments		\$ 197,542,725.19	100%			\$ 184,542,725.19	\$ 13,000,000.00
						93.00%	7.00%


The General Manager or his delegated representative is authorised to approve variations to Council's investment policy if the investment is to Council's advantage or due to revised legislation.

The amount invested at 31 July 2022 when compared to 30 June 2022 has decreased by \$6,059,531.17

TAMWORTH REGIONAL COUNCIL INVESTMENT REGISTER 31/07/2022

Financial Institution	S&P Credit Rating	IFRS Classification	Investment Type	Date Invested	Due Date	No of Days	Interest Rate	Market Value at 30/06/2022	Market Value at 31/07/2022	% of Amount Invested
GBA	A-1+	Held to Maturity	TD	29/06/2021	05/07/2022	371	0.49%	4,000,000.00	4,000,000.00	0.00%
GBA	A-1+	Held to Maturity	TD	06/07/2021	12/07/2022	371	0.46%	2,500,000.00	2,500,000.00	0.00%
GBA	A-1+	Held to Maturity	TD	13/07/2021	19/07/2022	371	0.46%	12,000,000.00	12,000,000.00	0.00%
GBA	A-1+	Held to Maturity	TD	26/10/2021	26/07/2022	273	0.40%	4,000,000.00	4,000,000.00	0.00%
BOQ	BBB+	Held to Maturity	TD	11/01/2022	02/08/2022	203	0.60%	4,000,000.00	4,000,000.00	2.02%
NAB	A-1+	Held to Maturity	TD	25/01/2022	09/08/2022	196	0.53%	3,000,000.00	3,000,000.00	1.52%
NAB	A-1+	Held to Maturity	TD	01/02/2022	16/08/2022	196	0.53%	5,000,000.00	5,000,000.00	2.53%
BOQ	A-2	Held to Maturity	TD	08/02/2022	23/08/2022	196	0.60%	4,000,000.00	4,000,000.00	2.02%
NAB	A-1+	Held to Maturity	TD	15/02/2022	30/08/2022	196	0.53%	4,000,000.00	4,000,000.00	2.02%
NAB	A-1+	Held to Maturity	TD	04/03/2022	06/09/2022	186	0.60%	4,000,000.00	4,000,000.00	2.02%
NAB	A-1+	Held to Maturity	TD	04/03/2022	13/09/2022	153	0.60%	4,000,000.00	4,000,000.00	2.02%
NAB	A-1+	Held to Maturity	TD	08/03/2022	20/09/2022	156	0.65%	4,000,000.00	4,000,000.00	2.02%
NAB	A-1+	Held to Maturity	TD	15/03/2022	27/09/2022	156	0.65%	3,000,000.00	3,000,000.00	1.52%
St George	A-1+	Held to Maturity	TD	29/09/2020	04/10/2022	735	0.85%	4,000,000.00	4,000,000.00	2.02%
BOQ	BBB+	Held to Maturity	TD	06/10/2020	11/10/2022	735	0.90%	3,000,000.00	3,000,000.00	1.52%
Westpac	A-1+	Held to Maturity	TD	18/01/2022	18/10/2022	273	0.70%	2,000,000.00	2,000,000.00	1.01%
GBA	A-1+	Held to Maturity	TD	19/10/2021	29/10/2022	371	0.49%	2,000,000.00	2,000,000.00	1.01%
Westpac	A-1+	Held to Maturity	TD	03/11/2021	08/11/2022	370	0.61%	4,000,000.00	4,000,000.00	2.02%
NAB	A-1+	Held to Maturity	TD	09/11/2021	15/11/2022	371	0.54%	3,000,000.00	3,000,000.00	1.52%
NAB	A-1+	Held to Maturity	TD	26/04/2022	22/11/2022	210	1.65%	3,000,000.00	3,000,000.00	1.52%
Suncorp	A-1+	Held to Maturity	TD	26/04/2022	06/12/2022	224	1.70%	3,000,000.00	3,000,000.00	1.52%
CBA	A-1+	Held to Maturity	TD	22/03/2022	20/12/2022	273	1.14%	5,000,000.00	5,000,000.00	2.53%
CBA	A-1+	Held to Maturity	TD	26/07/2022	24/01/2023	182	3.62%	4,000,000.00	4,000,000.00	2.02%
Westpac	A-1+	Held to Maturity	TD	03/05/2022	31/01/2023	273	2.36%	5,000,000.00	5,000,000.00	2.53%
NAB	A-1+	Held to Maturity	TD	22/02/2022	28/02/2023	371	0.88%	4,000,000.00	4,000,000.00	2.02%
Westpac	A-1+	Held to Maturity	TD	01/03/2022	07/03/2023	371	0.89%	6,000,000.00	6,000,000.00	3.04%
CBA	A-1+	Held to Maturity	TD	29/03/2022	04/04/2023	371	1.57%	3,000,000.00	3,000,000.00	1.52%
CBA	A-1+	Held to Maturity	TD	12/04/2022	18/04/2023	371	1.88%	3,000,000.00	3,000,000.00	1.52%
CBA	A-1+	Held to Maturity	TD	19/04/2022	02/05/2023	378	2.13%	3,000,000.00	3,000,000.00	1.52%
CBA	A-1+	Held to Maturity	TD	10/05/2022	16/05/2023	371	3.01%	3,000,000.00	3,000,000.00	1.52%
CBA	A-1+	Held to Maturity	TD	14/06/2022	27/06/2023	378	4.11%	5,000,000.00	5,000,000.00	2.53%
BOQ	BBB+	Held to Maturity	TD	19/07/2022	01/08/2023	378	4.14%	5,000,000.00	5,000,000.00	2.53%
CBA	A-1+	Held to Maturity	TD	31/05/2022	12/09/2023	483	3.70%	5,000,000.00	5,000,000.00	2.53%
Westpac	A-1+	Held to Maturity	TD	28/06/2022	10/10/2023	489	4.06%	5,000,000.00	5,000,000.00	2.53%
Westpac	A-1+	Held to Maturity	TD	05/07/2022	24/10/2023	476	3.91%	5,000,000.00	5,000,000.00	2.53%
CBA	A-1+	Held to Maturity	TD	08/06/2022	06/02/2024	608	4.00%	5,000,000.00	5,000,000.00	2.53%
NAB	AA-	Held to Maturity	TD	07/05/2019	07/05/2024	1,827	1.78%	5,000,000.00	5,000,000.00	2.53%
Westpac	A-1+	Held to Maturity	TD	08/06/2022	16/07/2024	769	4.16%	3,000,000.00	3,000,000.00	1.52%
Westpac	A-1+	Held to Maturity	TD	23/11/2021	22/11/2024	1,095	0.40%	40,508,255.06	40,508,255.06	20.51%
NAB-Hofleesi	A-1+	Held to Maturity	On Call			90	0.20%	11,653,250.69	7,034,470.13	3.56%
TOTAL								\$ 203,602,256.36	\$ 197,542,725.19	100.00%

Comparative Rates
Cheque Account equal to the current RBA Cash Rate
BBSW 1.85%
3 Month Bond Rate 1.994%

Signed:  Cheryl Young

I, Cheryl Young, Tamworth Regional Council Manager of Financial Services (Responsible Accounting Officer) certify as required under Section 16(1)(b) of the Local Government (Financial Management) Regulations 1993, that Council's investments have been made in accordance with made in accordance with the Local Government Act 1993, Regulations and Tamworth Regional Council Investment Policy.



All correspondence should be addressed to the General Manager
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www.tamworth.nsw.gov.au
ABN: 52 631 074 450

**TAMWORTH REGIONAL
CRIME PREVENTION WORKING GROUP
MINUTES**

Thursday, 26 May 2022

4th Floor Council Function Room, Ray Walsh House

Attendees:

Tamworth Regional Council	Cr Mark Rodda	<input checked="" type="checkbox"/>
	Cr Marc Sutherland	<input checked="" type="checkbox"/>
	Cr Stephen Mears	<input checked="" type="checkbox"/>
	Cr Judy Coates	<input checked="" type="checkbox"/>
	Gina Vereker – Director Liveable Communities	<input checked="" type="checkbox"/>
	Ross Briggs – Manager Compliance	<input checked="" type="checkbox"/>
	Gino Tiberi – Crime Prevention and Development Compliance Ranger	<input checked="" type="checkbox"/>
	Kay Delahunt – Manager – Cultural & Community Services	<input checked="" type="checkbox"/>
State Member for Tamworth	Katey Allwell – Team Leader – Inclusive Community	<input checked="" type="checkbox"/>
	Kevin Anderson MP	<input checked="" type="checkbox"/>
	Luke Massey – Delegate	<input checked="" type="checkbox"/>
Tamworth Aboriginal Community Consultative Committee	Harry Cutmore	<input checked="" type="checkbox"/>
Tamworth Aboriginal Land Council	Fiona Snape	<input checked="" type="checkbox"/>
Department of Community and Justice	Gemma Tolmie	<input checked="" type="checkbox"/>
Community Corrections	Sharon Aldridge (Manager)	<input checked="" type="checkbox"/>
Corrective Services	Tim Taylor	<input checked="" type="checkbox"/>
Community Representatives	Bill Campbell	<input checked="" type="checkbox"/>
	Bill Forrest	<input checked="" type="checkbox"/>
	Malcolm MacPherson	<input checked="" type="checkbox"/>
Youth Justice	Wayne Langenbaker	<input checked="" type="checkbox"/>
	Patrick Strong	<input checked="" type="checkbox"/>
NSW Police - Oxley Local Area	Jeff Budd (Officer in Charge) – Tamworth Police)	<input checked="" type="checkbox"/>
	Michael Moy – Tamworth Police	<input checked="" type="checkbox"/>
	Jason Darcy – Tamworth Police	<input checked="" type="checkbox"/>
	Jennifer Ridley (Crime Prevention Officer)	<input checked="" type="checkbox"/>
	Terri Moore (Licensing Sergeant)	<input checked="" type="checkbox"/>
	Neil Constable (Licensing)	<input checked="" type="checkbox"/>
Tamworth & District Liquor Accord	Ian Dundon	<input checked="" type="checkbox"/>
Homes North	Richard Innis (Operations Manager)	<input checked="" type="checkbox"/>
Tamworth Business Chamber	Bryan O'Connor (Chamber Manager)	<input checked="" type="checkbox"/>
Tamworth Radio Taxi Co-operative	Peter Kachel	<input checked="" type="checkbox"/>
	Steve Whitbread	<input checked="" type="checkbox"/>
Guests		
Department of Education	Ruythe Dufty (Director, Educational Leadership)	<input checked="" type="checkbox"/>
	Julie Kirk (Network Specialist Facilitator)	<input checked="" type="checkbox"/>
	Jane Boulton (Learning and Wellbeing Advisor)	<input checked="" type="checkbox"/>
Human Services	Graham Cameron	<input checked="" type="checkbox"/>

Minute Secretary: Lisa Rennie

1. **WELCOME**

The meeting was opened by Gina Vereker, Director – Liveable Communities at 12.10pm.

2. **ACKNOWLEDGMENT/WELCOME TO COUNTRY**

Cr Marc Sutherland delivered the Acknowledgment/Welcome to Country.

3. **APPOINTMENT OF CHAIR**

Prior to today's meeting discussions took place between the Councillors and it was agreed that Councillor Mark Rodda (Deputy Mayor) would be appointed as Chair for the Crime Prevention Working Group.

Cr Mark Rodda took over as Chair of the meeting from this point in time.

4. **APOLOGIES**

Apologies received from: Peter Kachel, Tamworth Radio Taxi Co-operative, Ross Briggs, Manager – Compliance, Ruythe Duffy - Education, Kevin Anderson MP, Bill Campbell – Community Representative.

Late apologies from Cr Judy Coates and Cr Stephen Mears due to Zoom issues.

RESOLUTION

That the apologies received for this meeting be noted and accepted.

Moved: Jane Boulton

Seconded: Cr Marc Sutherland

5. **DISCLOSURE OF INTEREST**

Nil

6. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING**

The Minutes from the Crime Prevention Working Group Meeting held on 17 November 2021 are attached, refer **ANNEXURE 1**.

RESOLUTION

That the Tamworth Regional Council Crime Prevention Working Group accepts the Minutes of the CPWG meeting held 17 November 2021, as a true and accurate record of the meeting.

Moved: Mal MacPherson

Seconded: Sharon Aldridge

7. **MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

Updates

Action 01032019-1 and 05072019-

It was understood that the meeting had not taken place. It was agreed that a letter would be sent to Sarah Mitchell MLC inviting her to attend a meeting to discuss strategies in regards to truancy issues etc.

Action 01122017-3

A previous workshop to Council outlined child related legislative compliance issues that prevent the Youth Centre being open to children under 12 years.

Councillors resolved that the provision of targeted services to children under 12 years is not a core function of Council and should be referred to NSW Government, and NSW Government funded programs.

Council Officers have attempted to support the development of community-led programs for this target age group that have not progressed to date, due to child related legislative compliance.

Discussions have recently been held with Jacob Way, Senior Leader Community Engagement at Hillvue Public School, Luke Austin, Youth Engagement Officer with the Oxley Police District

and TRC Youth Services staff, on engagement of children under 12 within the Youth Centre precinct. Jacob and Luke have been provided with self-access to the Youth Centre to engage children under 12 years through their respective programs.

Tamworth Local Aboriginal Land Council (LALC) to consider holding its holiday (vacation) program from the Youthie. Complete

Action 13112020-1

A revised MoU is yet to be prepared. A number of Council Planning officers have completed the *Crime Prevention through Environmental Design* (CPTED) training recently. Meeting to be arranged with Jennifer Ridley and Gina Vereker to discuss the types of Development Applications to be referred to Police. Complete

Action 13112020-2

Investigations proceeding with relevant federal government agencies in regards to the Matrix Model. It was agreed that a letter would be sent due to the appointment of the new government.

Action 13112020-3

Council is facilitating the development of a regional Youth Strategy that will include increasing utilisation of the Youthie. Complete

Action 19022021-1

Advice from Kevin Anderson's office was to send a letter to The Hon. Dominic Perrottet MP rather than to the Attorney General as suggested in the letter from the previous incumbent's office. Currently awaiting a reply from Premier Perrottet.

Action 14052021-1

A position profile has been developed for an Aboriginal Liaison Officer and the position has been funded.

To enable the position to be advertised as an identified position, an application has been submitted to the Anti-Discrimination Board for an exemption under s126 of the NSW Anti-Discrimination Act 1977.

Once the exemption is granted the position will be advertised.

8. CORRESPONDENCE

8.1 IN:

Nil

8.2 OUT:

Letter to The Hon. Dominic Perrottet MP seeking an update re lack of Accessible Government and Non-Government Services available to the Community of West Tamworth.

RESOLUTION

That the Tamworth Regional Council Crime Prevention Working Group receives and notes the Correspondence Items 'In' and 'Out'.

Moved: Cr Marc Sutherland

Seconded: Ian Dundon

9. DELEGATES REPORTS (STANDING ITEM):

9.1 LIQUOR ACCORD – IAN DUNDON

Country Music Festival went smoothly with a lot of people in town considering the date change. The cooler weather resulted in the crowd being easier to handle.

9.2 TAXI INDUSTRY – PETER KACHEL

No report – apology noted above.

9.3 POLICE CRIME STATISTICS – JEN RIDLEY

Jen Ridley reported that Police are continuing to work with the Business Chamber with an encouragement that CCTV be installed in businesses to assist with the rates of theft.

9.4 JUVENILE JUSTICE – WAYNE LANGENBAKER

Juvenile Justice is actively working with action groups and committees in regards to crime. It continues to work with specific families with the assistance of external agencies being a real focus.

9.5 ABORIGINAL COMMUNITY JUSTICE – GEMMA TOLMIE

Gemma Tolmie reported that she is currently working on preparing a submission in regards to the introduction of Circle Sentencing to the region. If successful the program could be in place by end 2022. Circle sentencing is an alternate pathway for Aboriginal offenders who are likely to reoffend. If successful ten (10) Aboriginal volunteers would be trained to deal with the offenders and have the offenders held accountable before someone of their own culture.

RECOMMENDATION

That a letter of support be forwarded to NSW Department of Community and Justice in regards to the Circle Sentencing program.

Moved: Cr Marc Sutherland

Seconded: Mal MacPherson

9.6 COMMUNITY CORRECTIONS – SHARON ALDRIDGE

Sharon Aldridge reported Community Corrections has now returned to business following restrictions during COVID with full services to the Court and such services as far as Manilla and Barraba.

9.7 HOMES NORTH – RICHARD INNIS

Homes North owns approximately 2,600 properties across the region with 1,000 of those properties located in Tamworth.

Homes North have installed CCTV into eleven (11) properties costing in the vicinity of \$200,000.00 and installed alarms to vacant properties which are located in risk areas costing in the vicinity of over \$100,000.00. The organisation is pleased to report that to date it has not lost a vacant property.

The homeless program has cost approximately \$600,000.00 with the housing of the homeless into motels and then into homes (when they are available).

RESOLUTION

That the Tamworth Regional Council Crime Prevention Working Group receives and notes the Delegates' reports.

Moved: Cr Marc Sutherland

Seconded: Jane Boulton

10. TAMWORTH REGIONAL CRIME PREVENTION PLAN 2017-2022 (STANDING ITEM)

10.1 DOMESTIC AND FAMILY VIOLENCE: UPDATE BY REGIONAL DV COORDINATOR (KERRY SEATON)

Nothing to report – Kerry Seaton not in attendance.

Gino Tiberi reported in regards to the Crime Prevention Plan, it is currently being reviewed and the new plan will cover a three (3) year period. The first step of the process is a Community Safety Survey which is being developed and is likely to be distributed in August.

The Crime Prevention Plan will be considered by this Working Group prior to its adoption.

**10.2 GRAFFITI: UPDATE BY CRIME PREVENTION & DEVELOPMENT COMPLIANCE RANGER
(GINO TIBERI)**

Gino Tiberi reported there were fifteen (15) recorded incidents from November 2021 to date with the cost of removal approximately \$2,500.00. During the same period last year i.e, November 2020 to May 2021 there were fourteen (14) recorded incidents with the cost of removal approximately \$2,100.00.

There has been a rise in graffiti found in toilets and it is believed that this is being done by children.

The graffiti wall in Lyons Park continues to be a positive inclusion with graffiti issues in the area reduced.

RESOLUTION

That the Crime Prevention Working Group receives and notes the updates provided on the Tamworth Regional Crime Prevention Plan 2017 – 2022.

Moved: *Mal MacPherson*

Seconded: *Luke Massey*

11. GENERAL BUSINESS

- Gemma Tolmie requested the inclusion of Justice Advocacy Services as attendees to future meetings and ongoing.
- Mal MacPherson extended a thank you to the Crime Prevention Working Group for its letter of support in regards to the funding application by Youth Insearch for a Social Worker (dealing with 14–20-year old's) at the Local Court. Youth Insearch were successful in securing federal government funding for a two-year period.
- Cr Mark Rodda enquired if there is any service and/or program for those existing young people who are either suspended or not attending school? The program Youth on Track deals with those students who are suspended and are enrolled in Years 5 and above.
All schools have a Home School Liaison Officer or Aboriginal Student Liaison Officer who deal with the students who are disengaged or at risk of disengagement.
Judge Skinner was recently in the area where meetings were held and discussions took place in regards to the successful model which is currently in place at Broadmeadow Children's Court.
- Cr Mark Rodda enquired if the drug dog and handler were still in the area. Yes, the drug squad is still in Tamworth however, Operation Mongoose has become a priority therefore resources have been re-deployed. Operation Mongoose has seen PolAir, extra dogs, extra highway patrol and extra Police on push bikes with positive results to date.
Luke Massey reported on behalf of Kevin Anderson that there are 500 new Police anticipated for the state, with Kevin together with the Unions pushing for an additional eight (8) for the Tamworth unit.

12. DATE OF NEXT MEETING

It was agreed future meetings would occur at 12noon on the fourth (4th) Thursday of the month on a quarterly basis. Therefore, the next meeting is 12noon on Thursday, 25 August 2022.

13. MEETING CLOSED

There being no further business Cr Mark Rodda closed the meeting at 1.52pm.



Tamworth Regional Community Safety Working Group Terms of Reference

Purpose

The purpose of the Tamworth Regional Community Safety Working Group is to:

- (i) provide advice to the Council on key strategic priorities and issues in relation to community safety;
- (ii) share information that increases understanding of the issues and drivers across the Tamworth Region that influence community safety and perceptions of community safety, including crime, vandalism and anti-social behaviour;
- (iii) share knowledge and experience of successful programs and initiatives that may positively influence community safety and the perception of community safety;
- (iv) assist in the assessment and review of community safety plans;
- (v) promote shared community ownership of community safety issues;
- (vi) Investigate programs and partnerships that will positively influence community safety across the region, and reduce the social and financial cost of crime, vandalism and anti-social behaviour; and
- (vii) provide advice on community engagement in relation to community safety strategies.

Meeting Frequency

Meetings of the Tamworth Regional Community Safety Working Group will be held quarterly unless more frequent meetings are required to address specific issues of interest or concern. Written notice will be distributed to the members of the scheduled meetings (with as much notice as practically possible to be given).

Quorum for Meetings

In order to form a quorum for a meeting to proceed, at least half of the working group members plus one, (i.e., a majority of the members), needs to be present. Of this number at least one Councillor is required to be present.

Membership and Terms

The Tamworth Regional Community Safety Working Group shall comprise the following membership:

- A maximum of four (4) Councillors (representatives appointed at the commencement of each Council term);
- the State Member for Tamworth;
- Council officers including Director Liveable Communities, Manager Compliance, Crime Prevention Officer, Manager Cultural and Community Services and Team Leader – Inclusive Community;
- A maximum of one representative from the following organisations:
 - Oxley Local Area Command Crime Prevention Team;
 - NSW Department of Communities and Justice;

SF2300 – Terms of Reference – Tamworth Regional Crime Prevention Working Group

Adopted – per resolution of Ordinary Council Meeting 12 February 2013

Revised – per resolution of Ordinary Council Meeting 14 July 2015

Revised – per resolution of Ordinary Council Meeting 27 September 2016

Revised – Terms of Reference – Adopted per resolution of Ordinary Council Meeting – 13 February 2018

Revised – Terms of Reference – Adopted per resolution of Ordinary Council Meeting – 26 November 2019

Revised – Terms of Reference (November 2021 and August 2022)

- Tamworth and District Liquor Accord;
- Tamworth Business Chamber;
- Tamworth taxi industry or associated with the security of the secure taxi rank;
- Domestic Violence services sector;
- Aboriginal criminal justice services sector;
- Department of Education;
- Local Aboriginal Lands Council;
- Justice Advocacy Services; and
- Homes North.
- Community Representatives
 - A maximum of four (4) representatives from the Tamworth regional community including one, where possible, with a legal/judicial background.

Selection Criteria for Community Representatives (mentioned above)

Ideally community representatives will have:

- demonstrated links to the community through membership of community groups;
- demonstrated understanding of community safety issues, programs or/ and initiatives;
- demonstrated capacity to provide strategic advice to Council on matters relating to community safety;
- demonstrated ability to work as part of a team; and
- demonstrated understanding of meeting process.

Meeting Chair

The Tamworth Regional Community Safety Working Group will be chaired by an elected Councillor of Tamworth Regional Council to be determined at the first meeting following the commencement of each Council term.

Community Access

Representation by members of the Tamworth community is encouraged. Membership by community representatives will be coordinated by inviting 'Expressions of Interest' from the community following the commencement of each Council term.

Co-Opting

The Working Group shall have the authority, where necessary, to seek the expert advice of individuals and groups.

Reporting

The Working Group will have no delegated authority from the Council to make decisions. Recommendations of the Working Group will be reported to a subsequent Council meeting for determination under the Management Accountability of the Director Liveable Communities.

Business Support

Council shall provide administrative support to the Group, plus professional advice/input where required.

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Revised – Terms of Reference (November 2021 and August 2022) -

Confidentiality

Confidentiality is to be maintained by all members of the Group. Discussions occurring within the Group shall be treated as confidential until the Minutes are reported to Council (where a Council resolution is required) or as agreed for release to the media.

Media

The Chairperson, the Director Liveable Communities and Manager Compliance are authorised to represent and speak on behalf of the Group in any media discussions.

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